1

OFFICE EXPENDITURE (CASH) FROM 01.04.2024 TO 31.03.2025

S.NO. R.No.	PARTICULARS	DATE	ALREADY CASH IN HAND	CASH WITHDRAWAL	EXPENSES	CASH IN HAND/ BALANCE
	Cash in hand with Mr. Ramdev Maurya (Treasurer) after Financial year i.e. 01.04.2024	01.04.2024	– 5,456/-	0.00	0.00	5,456.00
100.	Tea & snacks for office staff for the month of April, 2024	05.04.2024	0.00	0.00	720.00	0.00
101.	Salary for office sweeper for the month of April, 2024	05.04.2024	0.00	0.00	300.00	0.00
102.	Water bottles of participants for Cricket Tournament	08.04.2024	0.00	0.00	250.00	0.00
103.	Tea & snacks items of EC Meeting in relation to Cricket tournament	09.04.2024	0.00	0.00	250.00	0.00
104.	Mosquito Relief 1pcs for office	10.04.2024	0.00	0.00	75.00	0.00
	Cash withdrawal with permission of the President, Secretary and Treasurer dated 10.04.2024 cheque No. 000460 for the office expenses For Cricket tournament	10.04.2024	0.00	40,000/-	0.00	0.00
105. to 111.	Expenses of Cricket tournament held on 11.04.2024	11.04.2024	0.00	0.00	41,466.00	0.00
112.	Convenience charge for deposit of MTNL Bill for the month of March, 2024	23.04.2024	0.00	0.00	50.00	0.00

2

113.	Tea and snacks items for legal heir/member receiving the death & retirement beneficial (Late Sh. Devendra Singh Bisht)	26.04.2024	0.00	0.00	50.00	0.00
114.	Toner refilled & Toner blade changed	06.05.2024	0.00	0.00	400.00	0.00
115.	Salary for office sweeper for the month of May, 2024	06.05.2024	0.00	0.00	300.00	0.00
116.	Tea & Snacks items for office staff in the month of May,2024	06.05.2024	0.00	0.00	720.00	0.00
117.	LED light (2), Socket (2), Auto charge and fitting charges	14.05.2024	0.00	0.00	865.00	0.00
118.	Congratulated the Elected new President, Vice President, Secretary etc. of the New Exe. Committee of SCBCA by presenting him a Buke 350X4 and Auto charge Up-Down) Rs.80/-	21.05.2024	0.00	0.00	1480.00	0.00
119.	Salary for office sweeper for the month of June, 2024	06.06.2024	0.00	0.00	300.00	0.00
120.	Tea & Snacks items for office staff in the month of June,2024	06.06.2024	0.00	0.00	720.00	0.00
121.	Salary for office sweeper for the month of July, 2024	04.07.2024	0.00	0.00	300.00	0.00
122.	Tea & Snacks items for office staff in the month of July,2024	04.07.2024	0.00	0.00	720.00	0.00
123.	Convenience charge for deposit of MTNL Bill for the month of June, 2024	04.07.2024	0.00	0.00	50.00	0.00
	Cash withdrawal with permission of the President, Secretary and Treasurer dated 31.07.2024 cheque No. 000472 for the office	31.07.2024	0.00	10,000/-	0.00	0.00

3

	expenses					
124.	Convenience charge for deposit of MTNL Bill for the month of July 2024 (AUTO CHAGRE UP DOWN)	24.07.2024	0.00	0.00	50.00	0.00
125.	Epson Printer Online software Repairing Charge	25.07.2024	0.00	0.00	200.00	0.00
126	Tea and Snacks for EC meeting held on 30.07.2024	30.07.2024	0.00	0.00	330.00	0.00
127.	Stationaries items for office	06.08.2024	0.00	0.00	1668.00	0.00
128.	JK Rim for Office	06.08.2024	0.00	0.00	210.00	0.00
129.	Tea & snacks items for Executive committee meeting held on 06.08.2024	06.08.2024	0.00	0.00	110.00	0.00
130.	Photocopy of GBM minutes and photocopy of Proximity cards documents	06.08.2024	0.00	0.00	60.00	0.00
131.	Salary for office sweeper for the month of August, 2024	06.08.2024	0.00	0.00	300.00	0.00
132.	Payment to office staff for tea and snacks items in the month of August, 2024	06.08.2024	0.00	0.00	720.00	0.00
133. 134.	Congratulated to Selected new SCBCAWFT committee by the SCBCA, 3 Buke for them and up-down charge to getting buke	23.08.2024	0.00	0.00	1150.00	0.00
135.	Meeting with SCBCA and SCBCAWFT Sweets items	23.08.2024	0.00	0.00	900.00	0.00
136.	Convenience charge for deposit of MTNL Bill for the month of August 2024 (AUTO CHAGRE UP DOWN)	31.08.2024	0.00	0.00	50.00	0.00
137.	Salary for office sweeper for the month of September, 2024	10.09.2024	0.00	0.00	300.00	0.00

4

138.	Payment to office staff for tea and snacks items in the month of September, 2024	10.09.2024	0.00	0.00	720.00	0.00
139.	HP M1005 Printer Service and Refilled	20.09.2024	0.00	0.00	750.00	0.00
140.	Tea and snacks items for Executive Committee Meeting Held on 17.09.2024	20.09.2024	0.00	0.00	110.00	0.00
141.	Tea & water for membership Interview with applicants getting new membership	27.09.2024	0.00	0.00	150.00	0.00
142.	Payment to office staff for tea and snacks items in the month of October, 2024	03.10.2024	0.00	0.00	720.00	0.00
143.	Salary for office sweeper for the month of October, 2024	03.10.2024	0.00	0.00	300.00	0.00
144.	1 Box envelop 250X2 pkt	07.10.2024	0.00	0.00	400.00	0.00
145.	Tea & water for membership Interview with applicants getting new membership	18.10.2024	0.00	0.00	210.00	0.00
146.	All out refill for office	18.10.2024	0.00	0.00	75.00	0.00
147.	Sweets given to the Secretary General, Registrar Admn., SCBA President, Vice-President & Secretary etc. for getting allotment letter for new office by the Association	25.10.2024	0.00	0.00	3710.00	0.00
148.	Distribution of Diwali Fund Collection Notices in the chambers	25.10.2024	0.00	0.00	200.00	0.00
149.	Tea, Snacks and water for the Executive Committee meeting held on 25.10.2024	25.10.2024	0.00	0.00	650.00	0.00

150.	Convenience charge for deposit of MTNL Bill for the month of September 2024 (AUTO CHAGRE UP DOWN)	28.10.2024	0.00	0.00	50.00	0.00
151.	Diwali Bonus to office swapper (Rs.200/-) and 2 Pen (Rs.20/-)	30.10.2024	0.00	0.00	220.00	0.00
	Cash withdrawal with permission of the President, Secretary and Treasurer dated 27.11.2024 cheque No. 000484 for the office expenses	27.11.2024	0.00	10,000.00	0.00	0.00
152.	Convenience charge for deposit of MTNL Bill for the month of October 2024 (Auto Charge Up Down)	27.11.2024	0.00	0.00	50.00	0.00
153.	Tea and snacks items for legal heirs receiving the death beneficial Mr. Deepak Bhardwaj and Late Mr. Nandan Singh Latwal	27.11.2024	0.00	0.00	100.00	0.00
154.	Salary for office sweeper for the month of November & December, 2024	04.12.2024	0.00	0.00	600.00	0.00
155.	Payment to office staff for tea and snacks items in the month of November & December, 2024	04.12.2024	0.00	0.00	1440.00	0.00
156.	Tea & Snacks items Expenses in EC meeting held on 10.12.2024	10.12.2024	0.00	0.00	200.00	0.00
157.	Calendar for office 2025	12.12.2024	0.00	0.00	30.00	0.00
158.	Convenience charges for submitting documents to SDM office (up-down)	23.12.2024	0.00	0.00	200.00	0.00
159.	Convenience charge for deposit	26.12.2024	0.00	0.00	50.00	0.00

6

	of MTNL Bill for the month of November 2024 (auto charge up down)					
160.	Salary for office sweeper for the month of November & December, 2024	06.01.2025	0.00	0.00	300.00	0.00
161.	Payment to office staff for tea and snacks items in the month of January, 2025	06.01.2025	0.00	0.00	720.00	0.00
162.	Tea, Snacks and water items for EC meeting held on 17.01.2025	17.01.2025	0.00	0.00	170.00	0.00
163.	Convenience charge for deposit of MTNL Bill for the month of December 2025 (AUTO CHAGRE UP DOWN)	24.01.2025	0.00	0.00	50.00	0.00
164.	Stationary items for office	24.01.2025	0.00	0.00	60.00	0.00
165.	Tea, Snacks and water items for EC meeting held on 24.01.2025	24.01.2025	0.00	0.00	130.00	0.00
166.	Salary for office sweeper for the month of February, 2025	08.02.2025	0.00	0.00	300.00	0.00
167.	Payment to office staff for tea and snacks items in the month of February, 2025	08.02.2025	0.00	0.00	720.00	0.00
168.	Tea, Snacks and water items for EC meeting held on 21.02.2025	21.02.2025	0.00	0.00	250.00	0.00
169.	Tea & water for EC on last day of Subscription by 8:00 p.m	28.02.2025	0.00	0.00	300.00	0.00
170.	Convenience charge for deposit of MTNL Bill for the month of January 2025 (Auto Charge Up Down)	28.02.2025	0.00	0.00	50.00	0.00
171.	Payment of office staff for overnight till 8 p.m.	28.02.2025	0.00	0.00	100.00	0.00

172.	Toner refilled	04.03.2025	0.00	0.00	250.00	0.00
173.	Payment to office staff for tea and snacks items in the month of March, 2025	05.03.2025	0.00	0.00	720.00	0.00
174.	Salary for office sweeper for the month of March, 2025	05.03.2025	0.00	0.00	300.00	0.00
175.	Chandan Tika for Holi Milan function	05.03.2025	0.00	0.00	191.00	0.00
176.	Mosquito modam, refilled & 1 Rim paper	07.03.2025	0.00	0.00	310.00	0.00
177.	Holi bonus for office swapper	07.03.2025	0.00	0.00	100.00	0.00
178.	Buke for newly elected woman member of GSICC & Up-Down charge	07.03.2025	0.00	0.00	430.00	0.00
179.	Payment for tea and Water of taking Oath GSICC member on 19.03.2025	19.03.2025	0.00	0.00	230.00	0.00
180.	Convenience charge for deposit of MTNL Bill for the month of February 2025 (Auto Charge Up Down)	21.03.2025	0.00	0.00	50.00	0.00
	Cash withdrawal with permission of the President, Secretary and Treasurer dated 31.03.2025 cheque No. 000501 for the office	31.03.202~~4~~5	0.00	10,000.00	0.00	0.00
				75,456.00	71,730.00	

Cash withdrawal on 20.04.2024, cheque No. 000460	**Rs.40,000/-**
Cash withdrawal on 31.07.2024, cheque No. 000472	**Rs.10,000/-**
Cash withdrawal on 27.11.2024, cheque No. 000484	**Rs.10,000/-**
Cash withdrawal on 31.03.2025, cheque No. 000501	**Rs.10,000/-**
Total withdrawal	**Rs.70,000/-**
Cash in hand with Mr. Ramdev Maurya (Treasurer) as on 31.03.2024	**Rs.5,456/-**
Cash in hand as on 31.01.2024 and Total withdrawal as on 31.03.2025	**Rs.75,456/-**
Total Expenses	**Rs. 71,730/-**
Cash in hand with Mr. Ramdev Maurya Treasurer on 31.03.2025	Rs.3726/-

S.V. Singh
S.V. SINGH
PRESIDENT

S. Mani
S. MANI
HONY. SECRETARY

Ramdev
RAMDEV MAURYA
TREASURER

SUPREME COURT BAR CLERK'S ASSOCIATION
Ph.: 011-23075358
Supreme Court Bar Clerks Association
Regd. No. 3970/1968-69
★ NEW DELHI ★

9

CHEQUES ISSUED BY SCBCA FROM 01.04.2024 TO 31.03.2025/EXPENDITURE						
Assement Year 2025-26(Financial Year 2024-25)						
S.NO.	CHEQUE NO.	DATE	NAME OF BANK	AMOUNT	ISSUED TO	FOR THE PURPOSE
1	458	03.04.2024	UCO Bank	25,000.00	Aman Office staff	Salary for office staff for the month of March, 2024
2	459	05.04.2024	UCO Bank	9,000.00	Mini Ramesh	Printing For Identity Cards (10pcs), Holder, Dori (100pcs) etc. bill dated 17.02.2024, 26.03.2024
3	460	10.04.2024	UCO Bank	40,000.00	Self	Cash withdrawal for Expenses of Cricket Tournament 2024 held on 11.04.2024 etc.
4	461	22.04.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of March, 2024
5	462	06.05.2024	UCO Bank	1,500.00	Mohan Singh	Refunded amount due to not received cricket uniform of Cricket Tournament 2024
6	463	06.05.2024	UCO Bank	1,000.00	Arun	Refunded amount due to not received cricket uniform of Cricket Tournament 2024
7	464	06.05.2024	UCO Bank	-	Sarnam Singh	Cheque made for refunded amount Rs.1000/ due to not received cricket uniform of Cricket Tournament 2024 not received despites phone calls
8	465	15.05.2024	UCO Bank	2,000.00	JK Photo Point	Payment for GBM photos taken on 13.10.2023
9	466	20.05.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of April, 2024
10	467	03.06.2024	UCO Bank	25,000.00	Aman Office staff	Salary of office staff for the month of May, 2024
11	468	04.07.2024	UCO Bank	1,448.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of May, 2024
12	469	12.07.2024	UCO Bank	12,343.00	AMAN (For Ren. Website)	Payment for renewal & updating the official website of SCBCA for 1 year
13	470	24.07.2024	UCO Bank	1,260.00	Mini Ramesh	Printing For Identity Cards (20pcs) and Defective Dori with Print 4 pcs @35/- bill dated 29.05.2024, 13.07.2024
14	471	24.07.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of June, 2024

10

15	472	31.07.2024	UCO Bank	10,000.00	Self	Cash withdrawal for office Expenses
16	473	Cancelled	Cancelled	-	Cancelled	Cancelled
17	474	31.07.2024	UCO Bank	3,000.00	Raj Kumar	Refund amount of Rs. 3000/- wrongly transfer in SCBCA Account
18	475	02.08.2024	UCO Bank	25,000.00	Aman Office staff	Salary for office staff for the month of July, 2024
19	476	02.08.2024	UCO Bank	1,00,000.00	Aman Office staff	Loan given to Mr. Aman (Office Staff) for his marriage with permission of EC.
20	477	27.08.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of July, 2024
21	478	25.09.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of August, 2024
22	479	03.10.2024	UCO Bank	25,000.00	Aman Office staff	Salary for office staff for the month of September, 2024
23	480	25.10.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of September, 2024
24	481	25.10.2024	UCO Bank	2,000.00	Mini Ramesh	Printing of Identity Cards (20pcs), editing Membership Form & Letterhead print 100Pcs etc.
25	482	25.10.2024	UCO Bank	12,500.00	Aman Office staff	Half salary was given to office staff Mr. Aman as Diwali bonus with unanimous
26	483	27.11.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of October, 2024
27	484	27.11.2024	UCO Bank	10,000.00	Self	Cash withdrawal for office Expenses
28	485	02.12.2024	UCO Bank	25,000.00	Aman Office staff	Salary of office staff for the month of November, 2024
29	486	23.12.2024	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of November, 2024
30	487	Cancelled	Cancelled	-	Cancelled	Cancelled
31	488	20.01.2025	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of December, 2024
32	489	06.02.2025	UCO Bank	3,200.00	Mini Ramesh	Printing of Idenitiy Cards (20pcs), Letter Heads 100, Certificate 50 and Printout multi colour two format of EC name sheet etc.
33	490	06.02.2025	UCO Bank	25,000.00	Aman Office staff	Salary of office staff for the month of January, 2025

11

34	491	14.02.2025	UCO Bank	3,500.00	JR. Computer	Computer System upgrade, Mother board changed, incresed 8 GB ram, Fan changed etc.
35	492	27.02.2025	UCO Bank	1,429.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of January, 2025
36	493	Cancelled	Cancelled	-	Cancelled	Cancelled
37	494	Cancelled	Cancelled	-	Cancelled	Cancelled
38	495	28.02.2025	UCO Bank	66,500.00	Prakash Ram	Refunded amount of Rs. 66,500/- which was wrongly transfered by the member in the SCBCA Account on 27.02.2025
39	496	28.02.2025	UCO Bank	5,000.00	Sujeet Shukla	Part payment of Holi Milan -2025
40	497	05.03.2025	UCO Bank	6,840.00	Mini Ramesh	Printing for Identity Cards (10pcs), Dorry with printing 98pcs, Card Holder 100 and (Banner) Flex 6X3 with eyelet for Holi milan programme bill dated 01.03.2025, 05.03.2025
41	498	07.03.2025	UCO Bank	13,000.00	Sujeet Shukla	Second Part Payment of Holi Milan programme 2025
42	499	21.03.2025	UCO Bank	1,488.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of Feb, 2025
43	500	21.03.2025	UCO Bank	1,200.00	Tusar Mahapatra	Refunded amount of Rs.1,200/- which was wrongly transfered by the member in the SCBCA Account on 14.03.2025
44	501	31.03.2025	UCO Bank	10,000.00	Self	Cash withdrawal for office Expenses
			Total	**4,81,069.00**		

S.V.Singh
S.V Singh
President

S. Mani
S.Mani
Hony, Secretary

Ramdev
Ramdev Maurya
Treasurer

SUPREME COURT BAR CLERK'S ASSOCIATION
Ph.: 011-23075358
Supreme Court Bar Clerks Association
Regd. No. 3970/1968-69
★ NEW DELHI ★

OFFICE EXPENDITURE (CASH) FROM 01.04.2025 TO 25.09.2025						
R.NO.	PARTICULARS	DATE	ALREADY CASH IN HAND	CASH WITHDRAWAL	EXPENSES	CASH IN HAND/ BALANCE
181	Tea and Snacks for office staff in the month of April, 2025	10.04.2025	₹ 3,726.00	-	₹ 720.00	-
182	Salary or office cleaning person for the month of April, 2025	10.04.2025	-	-	₹ 300.00	-
183	1 Rim Paper	15.04.2025	-	-	₹ 210.00	-
184	Tea and water to the members who came to collect the amount of death claim of Amal Kanti Bairagi	16.04.2025	-	-	₹ 60.00	-
185	Tea and water for Executive Committee meeting held on 17.04.2025	17.04.2025	-	-	₹ 290.00	-
186	Bag for office & A4 Plastic folder	19.04.2025	-	-	₹ 470.00	-
187	Lock for new office	22.04.2025	-	-	₹ 200.00	
188	Photocopy of Association Doc	23.04.2025	-	-	₹ 244.00	-
189	Service of CPU (Old office)	23.04.2025	-	-	₹ 200.00	-
190	MTNL Bill submission fare in the month of March, 2025	24.04.2025	-	-	₹ 50.00	-
191	Photocopies of SCBCA rules & SCBCAWFT documents	26.04.2025	-	-	₹ 110.00	-
192	Expenses for getting the stamp of the Hony. Secretary	29.04.2025	-	-	₹ 250.00	-
193	Executive meeting dated 29.04.2025 tea and snacks items	29.04.2025	-	-	₹ 130.00	-

194	Went to Janpath MTNL head office to submit a letter to get MTNL Tel. & Internet connection to the new office & Key ring for new office	02.05.2025	-	-	₹ 150.00	-
195	Tea and water to the workers who came to install name plates in the new office (03.05.2025-05.05.2025)	03.05.2025	-	-	₹ 140.00	-
196	Wall clock for new office	05.05.2025	-	-	₹ 750.00	-
197	Tea & water for Supreme Court Electriction staff installation of the printer and computer Rs.265+ Floor Cleaner for new office + gave the money of new office cleaning person	16.05.2025	-	-	₹ 465.00	-
198	Duster for new office+Envelope	07.05.2025	-	-	₹ 60.00	-
199	payment of tea and snacks items for office staff for the month of May,2025 & Salary for Cleaning person for the for the month of May, 2025	07.05.2025	-	-	₹ 1,020.00	-
200	SCBCA W.P. Court fees (Delhi High Court)	13.05.2025	-	-	₹ 510.00	-
201	Execuitve Committee Meeting held on 15.05.2025 tea and snacks expenses	15.05.2025			₹ 80.00	-
202	Tea and water was offered to the workers install the sliding glass of the new office	13.05.2025	-	-	₹ 480.00	-

203	Expenses for submitting SCBCA documents to high court & travelling expenses, duster for new office , glass wiper, colin, Envl. Whitener and full office clean inaugration day, MTNL bill deposit Janpath MTNL office UP down	20.05.2025 to 28.05.2025	-	-	₹ 710.00	-
	Cash withdrawal with permission of the President, Secretary and Treasurer dated 30.05.2025 cheque No. 000510 for the office expenses	30.05.2025	0	₹ 10,000.00		-
204	Tea and Snacks item for the month of June, 2025 and MTNL bill deposit Up-Down	10.06.2025	-	-	₹ 820.00	-
205	1 Rim paper A4 Size	11.06.2025	-	-	₹ 220.00	-
206	Tea and Snacks item for the month of July, 2025	08.07.2025	-	-	₹ 720.00	-
207	Sweeper Salary in the month of May & June, 2025 New office & old office June 2025 (1000+300)	08.07.2025	-	-	₹ 1,300.00	-
208	Executive Committee meeting tea and snacks charge	15.07.2025	-	-	₹ 220.00	-
209	Meeting with Manager of Uco bank tea and water expenses	22.07.2025	-	-	₹ 220.00	-
210	Water for UCO bank manager	23.07.2025	-	-	₹ 30.00	-

78

211	Submitting MTNL Bill in the month of July, 2025, Cutter for office, Plastic folder 1packet, Brining 6 computer set from SCBA to SCBCA Old office, Tea and water for Uco bank Manager & SCBCA members (29.07.2025)	04.08.2025	-	-	₹ 509.00	-
212	Executive Committee meetig Held on 04.08.2025 tea and water	05.08.2025	-	-	₹ 170.00	-
213	Sweeper salary in the month of July, 2025	05.08.2025	-	-	₹ 800.00	-
214	Tea and Snacks for office staff in the month of August 2025	05.08.2025	-	-	₹ 720.00	-
215	Tea and Snacks for EC meeting held on 25.08.2025 & Batch for AGBM, Envelope (5), EC meeting held on 27.08.2025 Tea and Snacks	27.08.2025	-	-	₹ 1,217.00	-
216	Cremation Late Sh. Niranjan Kaushik (Flower & Shoul) UP Down auto Charge	28.08.2025	-	-	₹ 720.00	-
217	A4 Size Rim paper and Rules 2023-2025 photocopies (72X2)	01.09.2025			₹ 364.00	-
218	Executive Committee Meeting Held on 03.09.2025 payments for tea and Snacks	03.09.2025	-	-	₹ 264.00	-
219	Office Sweeper Salary In the Month of August, 2025	04.09.2025	-		₹ 600.00	
220	Tea and Snacks items for office staff in the month of September, 2025	04.09.2025	-	-	₹ 720.00	

28

	Cash withdrawal with permission of the President, Secretary and Treasurer dated 04.09.2025 cheque No. 000525for the office expenses	04.09.2023	0	₹	20,000.00			
221	Ck Daphtary office Sweeper Salary In the Month of August, 2025	08.09.2025	-		-	₹	300.00	
222	Interviw for office Asst. Tea and Water on 15.09.2025 to 17.09.2025 and Fevi Stik and Sellotape	17.09.2025	-		-	₹	498.00	
223	Executive Committee Meeting held on 20.09.2025, 25.09.2025, AGBM nottice distribution and Inditiation letter given to Mr. Vikas Singh President SCBA, Photocopies of AGBM notice	25.09.2025	-		-	₹	1,488.00	-
			₹ 3,726.00	₹	30,000.00	₹	**19,499.00**	₹ 14,227.00

S.V.Singh
S.V Singh
President

S.Mani
S.Mani
Hony, Secretary

Ramdev
Ramdev Maurya
Treasurer

SUPREME COURT BAR CLERK'S ASSOCIATION
Ph.: 011-23075358
Supreme Court Bar Clerks Association
Regd. No. 3970/1968-69
NEW DELHI

CHEQUES ISSUED BY SCBCA FROM 01.04.2025 TO 25.09.2025/EXPENDITURE

Assement Year 2026-27 (Financial Year 2025-26)

S.NO.	CHEQUE NO.	DATE	NAME OF BANK	AMOUNT	ISSUED TO	FOR THE PURPOSE	STATUS/ REMARKS
1	502	23.04.2025	uco Bank	1,200.00	MINI Ramesh	For ID Card (10pcs)	Cleared
2	503	23.04.2025	uco Bank	1,459.00	MTNL Delhi	MTNL Bill in the month of March, 2025	Cleared
3	504	23.04.2025	uco Bank	2,400.00	Sujeet Shukla	Full and Final payment of Holi Milan Programm	Cleared
4	505	05.05.2025	uco Bank	25,000.00	Aman	Salary of office staff for the month of April, 2025	Cleared
5	506	23.05.2025	uco Bank	4,900.00	MINI Ramesh	Printng for Cash Voucher, Letter heads, Flex 2X6 for GBM, Sunboard with Ec Photo, Subboard Trust Committee, Cards list of President Secretay of SCBCA, Sticker (Reception) and SCBCAWFT for old office	Cleared
6	507	Cancelled	Cancelled		Cancelled	Cancelled	Cancelled
7	508	23.05.2025	UCO Bank	1,459.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of April, 2025	Cleared
8	509	26.05.2025	uco Bank	3,00,000.00	SCBCAWFT	Money is transferred from the SCBCA to the SCBCAWFT by cheque.	Cleared
9	510	30.05.2025	uco Bank	10,000.00	Self (Office Expenses)	Cash withdrawal with permission of the President, Secretary and Treasurer dated 30.05.2025 cheque No. 000510 for the office expenses	Cleared
10	511	Cancelled	Cancelled		Cancelled	Cancelled	Cancelled
11	512	Cancelled	Cancelled		Cancelled	Cancelled	Cancelled
12	513	10.06.2025	uco Bank	2,500.00	JK Photo Point	Office Inauguration on 09.05.2025 Photos and Albums	Cleared
13	514	12.06.2025	uco Bank	1,577.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of may, 2025	Cleared

18

14	515	07.07.2025	uco Bank	25,000.00	AMAN (Office Staff)	Salary of office staff for the month of June, 2025	Cleared
15	516	14.07.2025	uco Bank	1,400.00	MINI Ramesh	Printing of Idenitiy Cards (20pcs)	Cleared
16	517	14.07.2025	uco Bank	13,336.00	AMAN (For SCBCA Website)	SCBCA Website renewal and maintenance charge for 1 year(From 30.06.2026)	Cleared
17	518	23.07.2025	uco Bank	1,459.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of June, 2025	Cleared
18	519	Cancelled	Cancelled		Cancelled	Cancelled	Cancelled
19	520	18.08.2025	uco Bank	4,544.00	Kaushik Photostat Centre	Photocopies of the Fresh filing Writ Petition and precoess fees along with spare copies	Cleared
20	521	18.08.2025	uco Bank	1,459.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of July, 2025	Cleared
21	522	18.08.2025	uco Bank	1,200.00	MINI Ramesh	Sticker (Stencil cutting), Sign Board and Vinyl 18X24 (President Secretary List)	Cleared
22	523	04.09.2025	uco Bank	25,000.00	AMAN	Salary of office staff for the month of August, 2025	Cleared
23	524	04.09.2025	uco Bank	4,320.00	MINI Ramesh	Flex for GBM 3X6, Flex 4X6, Letter pad and Id Card Members (10pcs)	Cleared
24	525	04.09.2025	uco Bank	20,000.00	Self (Office Expenses)	For Office Expenses	Cleared
25	526	24.09.2025	uco Bank	50,000.00	Surendra Singh Negi	Part payment for Tent Items for AGBM held on 26.09.2025	Cleared
26	527	24.09.2025	uco Bank	18,000.00	Mandavi Foods	Part payment for Snacks Items for AGBM held on 26.09.2025	Cleared
27	528	24.09.2025	uco Bank	1,459.00	MTNL Delhi	MTNL Fiber internet bill & Telephone Bill for the month of August, 2025	Cleared

19

28	529	24.09.2025	uco Bank	4,900.00	MINI Ramesh	Momentos for GBM held on 26.09.2025 and letter pad	Cleared

		Total	**5,22,572.00**		

S.V Singh

S.V Singh
President

S.Mani

S.Mani
Hony, Secretary

Ramdev

Ramdev Maurya
Treasurer

SUPREME COURT BAR CLERK'S ASSOCIATION
Ph.: 011-23075358
Supreme Court Bar Clerks Association
Regd. No. 3970/1968-69
★ NEW DELHI ★

20 3

Expenses of Holi Milan program 2023-2024-2025

S.No.	Particulars	By Cheque	Cash		Total
1	Total Expenses of SCBCA Holi Milan Program 2023	11,000.00	1,250.00		12,250.00
2	Total Expenses of SCBCA Holi Milan Program 2024	14,000.00	450.00		14,450.00
3	Total Expenses of SCBCA Holi Milan Program 2025	18,000.00	191.00		18,191.00
	Total expenditure incurred in Holi program			₹	**44,891.00**

Expenses of Diwali Gifts-2023

S.No.	Particulars	By Cheque	Cash		Total
1	Expenses of Diwali Gifts 2023	5,72,400.00	3,451.00		5,75,851.00
	Total expenditure incurred in Diwali Distribution and other Expenses			₹	**5,75,851.00**

Total expenses spent for SCBCA 1st Cricket Tournament-2024		
1	Number of Participants-66	
2	Number of participants paid participation fee-64	
3	Number of participants exempted from participation fee (two) namely Mr. Aman Office Staff and Mr. Chhotu Kumar Clerk of Mr. Pradeep Kumar Rai Sr. Adv. (Sponsor)	

21

16

4	Two participation fee refunded to them for sports dress namely Mr. Mohan Singh (L.M-412) (Rs.1500/) and Mr. Arun (M-1224) (Rs.1000/-) did not receive sports dress from Association. Mr. Sarnam Singh (L.M-02) also not received Sports dress from the SCBCA cheque made in favour of him but not received the same (Rs.1000/-)	₹	2,500.00
5	Total payment received from 64 participants	₹	73,400.00
6	Total expenses spent for SCBCA 1st Cricket Tournament-2024	₹	41,466.00
7	**Balance amount lying in the Association in SB Account No. 02070100005221**	₹	**32,934.00**

OFFICE EXPENDITURE (CASH)		
OFFICE EXPENDITURE (CASH) FROM 23.01.2023 TO 31.03.2024	₹	68,126.00
OFFICE EXPENDITURE (CASH) FROM 01.04.2024 TO 31.03.2025	₹	71,730.00
Total Expenses	₹	**1,39,856.00**

New Members from 23.01.2023 to till date	97 members
Total Life members	414
Members who pay annual subscription	543
Total Active member	959
Not Paid/Loan Dues Member till 25.09.2025	137

BALANCE SHEET SUPREME COURT BAR CLERKS ASSOCIATION FROM 01.04.2024 TO 25.09.2025

Sl.	Particulars	Amounts
1.	CLOSING BALANCE TILL 31.03.2024	RS. 7,70,940.57
2.	TOTAL EXPENSES IN CHEQUE 01.04.2024 TO 31.03.2025	Rs. 4,81,069.00
3.	TOTAL EXPENSES IN CHEQUE 01.04.2025 TO 25.09.2025	Rs. 5,22,572.00
4.	TOTAL CHEQUE EXPENSES (01.04.2024 TO 25.09.2025	Rs. 10,03,641.00
5.	TOTAL CASH EXPENSES 01.04.2024 TO 31.03.2025	RS. 71,730.00
6.	TOTAL CASH EXPENSES 01.04.2025 TO 25.09.2025	RS. 19,499.00
7.	TOTAL CASH EXPENSES 01.04.2024 TO 25.09.2025	RS. 91,229.00
8.	TOTAL SB ACCOUNT OF SCBCA	RS. 9,70,727.57
9.	**Total Cash in hand till 25.09.2025**	**14,227.00**

S. V. Singh
S. V. SINGH
PRESIDENT

S. Mani
S. MANI
HONY. SECRETARY

Ramdev
RAMDEV MAURYA
TREASURER

NEW DELHI
DATED 26.09.2025

SUPREME COURT BAR CLERK'S ASSOCIATION
Ph.: 011-23075358
Supreme Court Bar Clerks Association
Regd. No. 3970/1968-69
NEW DELHI